



Company Number: 07388600

Lancashire Enterprise Partnership Limited

Tuesday, 23rd November, 2021 at 4:30pm as a Zoom Virtual Meeting

Agenda

Part I (Items Publicly Available)

- 1. Welcome and Apologies for Absence**
- 2. Minutes of the meeting held on 7th September 2021 (Pages 1 - 10)**
- 3. Matters Arising**
- 4. Declarations of Interest**
- 5. Radiowaste Management**
Presentation by Matthew Pixton, Property and Land Integration Manager, RWM
- 6. LEP Governance and Committees Report (Pages 11 - 20)**
- 7. Any Other Business**
- 8. Date of Next Meeting and Programme of Meetings for 2022/23**

The next Lancashire Enterprise Partnership Board meeting is scheduled to be held on 18 January 2022 at 4.30pm, with the last meeting of the 2021/22 meeting programme scheduled for 22 March 2022 at 4:30pm, venues to be confirmed.

In addition the Board are asked to approve a proposed programme of meeting dates for 2022/23 as follows:

- **Tuesday, 24 May 2022 – 4.30pm**
- **Tuesday, 26 July 2022 – 4.30pm**
- **Tuesday, 20 September 2022 – 4.30pm**

- **Tuesday, 29 November 2022 – 4.30pm**
- **Tuesday, 17 January 2023 – 4.30pm**
- **Tuesday, 21 March 2023 – 4.30pm**

Venues to be confirmed for all meeting dates above.

9. Exclusion of the Press and Public

The Board is asked to consider whether, under Section 100A(4) of the Local Government Act 1972, it considers that the public should be excluded from the meeting during consideration of the following items of business on the grounds that there would be a likely disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 12A to the Local Government Act 1972 as indicated against the heading to the item.

Part II (Items that are Private and Confidential)

- 10. Growing Places Report - Fleetwood FRP Ltd - Heads of Terms** (Pages 21 - 30)
- 11. Growing Places Report - Heap Developments Ltd - Heads of Terms** (Pages 31 - 42)
- 12. Growing Places Report - PEARL 2 Brierfield Mill** (Pages 43 - 46)
- 13. Growing Places Report - Ormskirk Court Hotel - Change to Security Package** (Pages 47 - 50)
- 14. Samlesbury Enterprise Zone - Memorandum of Understanding**
Report to follow.

Lancashire Enterprise Partnership Limited

Minutes of the Meeting held on Tuesday, 7th September 2021 at 4.30pm as a Virtual Zoom Meeting

Present

Debbie Francis OBE (Chair)

Councillor Stephen Atkinson
Miranda Barker
Councillor Alyson Barnes
Ann Dean MBE DL
Dave Holmes OBE
Kam Kothia
Amanda Melton CBE
Mick Gornall

Andrew Pettinger
Mark Rawstron
County Councillor Aidy Riggott
Councillor Phil Riley
Khalid Saifullah MBE DL
Councillor Ivan Taylor
Annette Weekes
Claire Whelan

In Attendance

Tony Attard OBE DL, Non-Voting Co-opted Board Member
Sean McGrath, External Investment/Funding, Lancashire County Council
Angie Ridgwell, Section 151 Officer, Chief Executive and Director of Resources, Lancashire County Council
Anne-Marie Parkinson, Programme Manager, Lancashire Enterprise Partnership
Bryan Magan, Democratic and Member Services Member, Lancashire County Council
Laura Sales, Company Secretary and Director of Corporate Services, Lancashire County Council
Misbah Mahmood, Senior Democratic Services Officer, Lancashire County Council
Paul Evans, Department for Business, Energy and Industrial Strategy
Paul Faulkner, Local Democracy Reporter and Journalist
Phil Green, Director of Growth, Environment and Planning, Lancashire County Council
Sarah Kemp, Chief Executive Officer, Lancashire Enterprise Partnership
Stephen Young, Executive Director of Growth, Environment, Transport and Community Services, Lancashire County Council
Nicola Hopkins, Director of Economic Development and Planning, Ribble Valley Borough Council
Michele Lawty-Jones, Director of the Lancashire Skills Hub
Nick Gerrard, Growth and Prosperity Programme Director, Blackpool Council
Sue Roberts, LEP Commercial and Business Support Manager
Laura Peake, Director, Super Slow Way
Chris Dyson, Programme Manager, Lancashire County Council
Nathan Shoosmith, Intern, Lancashire Enterprise Partnership
Joseph Mount, Data Analyst, Lancashire Enterprise Partnership
Gaurang Agrawal, Intern, Lancashire Enterprise Partnership

1. Welcome and Apologies for Absence

The Chair welcomed everyone to the meeting. Apologies were received from David Taylor, Katherine, O'Conner, Murryam Anwar and Martin Kelly.

2. Declarations of Interest

Miranda Barker declared a non-pecuniary interest in Item 8 Skills Policy and Careers Hub update.

Councillor Stephen Atkinson declared a non-pecuniary interest in Part II - Item 15, Samlesbury Enterprise Zone Update due to Ribble Valley being part of the Agreement and would exit the meeting at the appropriate time.

3. Minutes of the meeting held on 22 June 21

Resolved: That the minutes of the Lancashire Enterprise Partnership (LEP) Board meeting held on 22 June 2021 be approved as an accurate record.

4. Pennine Linear Park Presentation

Laurie Peake, Director at The Super Slow Way was welcomed to the meeting and gave Board members a presentation on The Pennine Lancashire Linear Park project.

The Super Slow Way was an arts, cultural and development programme that worked across East Lancashire, they received core funding from the Arts Council and had been successful in receiving other funding streams as well. The group was hosted by Canal and River Trust.

Board members were informed that the Pennine Lancashire Linear Park project was an exciting, pioneering and deliverable vision and programme of change for a 23-mile section of the Leeds and Liverpool Canal corridor. A feasibility study had been commissioned with partners to consider the short, medium and long term steps needed to transform the stretch of the canal corridor into the Pennine Lancashire Linear Park.

The project sought to marry physical improvements in landscape, infrastructure and buildings to expansive programmes of environmental, cultural, leisure, educational and economic activity. The Emscher Landscape Park in Germany had been used as a case study. It was highlighted that the project was about partnership, and co-investment and cross party and cross boundary working.

There were three main areas of intervention, activity, and investment involved creating a green movement economy, providing for culture, leisure and tourism and stimulating resilient local economies.

Details of potential projects for the short and medium term were shared with Board members which had been identified through the feasibility study. The recommended next steps from the report included formalising Pennine Lancashire Linear Park as a regeneration initiative across the four district authorities involved, secure funding and to continue to engage with local communities and businesses.

Resolved: The Lancashire Enterprise Partnership Board welcomed the update presentation and expressed its continued support for The Pennine Lancashire Linear Park project.

5. Governance and Committees Report

Bryan Megan, Democratic and Member Services Manager, Lancashire County Council presented a report which provided an update on LEP Governance and the LEP committee meetings since the last LEP Board meeting.

Resolved: That the LEP Board:

- i. Note the updates provided in this report in relation to Governance, urgent decisions taken since the last LEP Board meeting and the Committees of the Lancashire Enterprise Partnership as set out.
- ii. Note that Debbie Francis has been appointed as a Director on the LEP Board and appointed to the role of Chair of the LEP Board.
- iii. Note that County Councillor Phillippa Williamson is appointed as the Lancashire County Council representative on the City Deal Executive, as set out in the committee Terms of Reference, and County Councillor Aidy Riggott is appointed as a nominated observer.
- iv. Note that Neil Shaw, CEO of Rossendale Borough Council, has been nominated by the Lancashire Local Authorities to the Lancashire Skills and Employment Advisory Panel to replace Dean Langton.

6. LEP - COP 26 - Annual Climate Change Conference - Glasgow

Anne-Marie Parkinson, LEP Investment Programme Manager presented a report which provided the Board with an update on the arrangements being put in place nationally and locally in respect of the United Nations Annual Climate Change Conference COP 26 which was due to take place in Glasgow for a two week period from the end of October to mid November 2021. The conference was a major milestone in international efforts to combat climate change.

It was highlighted that COP took place each year, however every fifth year the conference was more significant in its decision making and this year was that year. A programme of activity had been published online and each day had a theme.

Senior leaders and business representatives from the North West would attend the conference to participate in discussion panels around the theme for a particular day. Anne-Marie provided a detailed update on the plans for the conference and in particular the itinerary for the North West which was scheduled for the 10 and 11 November.

In addition to the main conference, to show case what the whole country was doing to tackle climate change, a domestic campaign would also take place with the principle aim to gather narrative around projects that are being delivered to help combat climate change and support the government's net zero ambitions.

A proposed North West programme of activities had been developed by a steering group which comprised of NW LEP representatives in consultation with the wider North West Net Zero group. The programme included a series of events and site visits in October to coincide with a national Roadshow, gathering 125 case studies to be promoted and organise three North West events (Green Zones) being aligned with COP26 themes.

Councillor Alyson Barnes informed the Board that they would be having their own Climate Change Conference in Rossendale on the 10 November 21, a £1 million fund had been set aside to spend over the next 4 years to support various activities such as tree planting, rewilding and supporting businesses.

Tony Attard informed Board members as part of the Queen's Platinum Jubilee next year, part of the celebrations included the planting of trees for the Green Canopy, it was noted that the rate of tree planting in Lancashire was very low and behind the national average. Businesses in Lancashire were being encouraged to get involved in activities like this, for example Panaz Limited were planting a tree in Ribble Valley for every 100 meters of fabric sold with the Ribble Valley Trust, the trust were looking for more businesses to get involved. It was requested that the Board received updates on the preparations for the Queen's Platinum Jubilee moving forward.

Amanda Melton suggested a press plan could be considered in terms of joining up the work and showcasing what was being done. Mark Rawstron highlighted that this was about raising Lancashire's profile in this sector as a whole, and it was proposed that once Anne-Marie has received all the submissions for case studies, there would likely be some themes that would arise showcasing Lancashire's expertise. From this it would be possible to generate some effective PR and generate key messages for the world of business in Lancashire and to support and generate inward investment.

Resolved: That the LEP Board:

- (a) Note the contents of this report.
- (b) Note that a successful expression of interest to COP26 organisers means that North West representatives will participate in the Green Zone at COP26 in Glasgow.
- (c) Note that BEIS has provided funding to regions for local activities,

which will require an equal level of match funding. This will be formalised via a Grant Funding Agreement.

(d) Note a LEP contribution of £5,000 to support the Glasgow activities.

(e) Note that North West LEPs will participate in the Glasgow activities and regional programme, to be overseen by a steering group in consultation with a wider stakeholder panel.

7. Lancashire Local Enterprise Partnership Economic Outlook Update

Joseph Mount, Skills and Economic Intelligence Officer, LEP presented a report summarising the LEP's Economic Outlook. The Dashboard information had been put together based on the prescribed approach of the Base Framework for assessing the economic outlook for LEP areas. The Dashboard was an online interactive tool and helped to summarise all the different information that was used to compile the RAG rating detailed in the Outlook report which compared Lancashire to other areas in the North West.

Several key points detailed in the report regarding the data were highlighted to Board members, the following key headlines was noted:

- Gross Value Added (GVA) in Lancashire for 2019 was £34.4 million, this was a pre-pandemic figure, a further update was not likely until 2023/24. Lancashire was ranked 16th nationally in terms of the size of GVA, this was an improvement of one place since the last update in 2010.
- There had been 2.91% annual growth for Lancashire from 2015-19, based on more recent data. The rank for Lancashire based on the annual growth figures meant it was ranked 28th out of the 38 LEPs nationally.
- In terms of productivity, GVA per hour for Lancashire from 2018 was £31.32, per average output per Lancashire worker, this ranked us 20th nationally, and had come up considerably as Lancashire was in the bottom 10 as of 2010. The annual growth rate for GVA per hour worked and GVA per filled job grew at a rate of 3.3% annually since 2015, this was the second and third fastest growing of all LEPs nationally and was a positive picture.
- Regarding Growth by Sector, the Manufacturing sector from 2018-19 contracted by £15m, a negligible number compared to total GVA generated. Further information on this was available on Lancashire Skills website.

Miranda Barker commented that the way the sectors were represented, statistics for low carbon and energy were not represented. A recent LGA report highlighted for working health population, Lancashire had potentially the highest low carbon jobs coming in the area and therefore this was a significant growth sector for the area. The importance of capturing this data was highlighted.

Board members thanked officers for the depth of information and analysis detailed in the report.

Resolved: That the Board note the contents of the paper.

8. Skills Policy and Careers Hub Update

Dr Michele Lawty-Jones, Director, Lancashire Skills and Employment Hub presented an update report on Skills Policy.

The following points were highlighted:

- In regard to the Careers Hub there was an update on the various grants that had been submitted to the Careers Enterprise Company, the main grant had been accepted, and the last two schools had now come on board, meaning the Hub was now at full capacity, one of a very few in the country. 156 secondary schools including all special schools were now part of the programme. As a result of this the Hub still needed to recruit business volunteers to support the process, there were currently 160 volunteers working with schools and colleges to develop inspirational careers programmes. any new volunteers that were able to support the process were directed to the Lancashire Skills Pledge.
- In regard to Research and Evaluation projects, there had been an opportunity to bid for two projects and we had been successful in both. One was targeted at Strategies to prevent Not in Education or Employment (NEET) and the other one was targeted at Digital projects with there being a real drive to encourage girls to participate and to select Computer Science at GCSE level.
- It was noted that a higher offer of grant for £117k had been offered from the Blackpool Opportunity Area Twinning Fund to enable further joint working between Blackpool and Lancashire to share good practice. Board Members were happy to accept the higher proposal and they welcomed the grant.
- Dave Holmes provided an update on a partnership with BAE, whereby the company had a share forfeiture scheme, by cashing in shares that have not been claimed over a period of time. Dave's team had been working closely with the Skills and Employment Hub and a proposal was put together through the Corporate Group. This had resulted in two schemes being put forward, Create Education and Innovate Her and they had been successful in receiving a contribution of £300k for both schemes, £150k for each of the two schemes.
- An update was provided on new developments linked to the Skills White Paper which was published in January 21. A new project, Skills Accelerator had provided two opportunities from the Department for Education for Trail Blazers, one was for Local Skills Improvement Plans and the other for a Strategic Development Fund. Both were being run concurrently and needed to be completed by March 22.
- An update was provided on Plan for Jobs, a range of projects were available. It was noted that it was a complex environment currently and the labour market was vastly dynamic. The team were working closely with

partners and providers to maximise impact. The website which was launched during the pandemic to support people into employment had received over 16,000 hits to-date.

Resolved: That -

1. The board are asked to note the contents of the paper, the funds secured to support skills and employment activity across the LEP area, and efforts in place to coordinate activity.
2. The board approved the acceptance of an increased offer of £117k grant from the Blackpool Opportunity Area Twinning Funds to enable further joint activity between Blackpool and Lancashire to share good practice, and continue to build the approach with localised employer networks subject to review of the final grant offer and associated terms and conditions by the Chief Executive and Section 151 Officer.

9. The Role of European Structural Investment Funds in promoting Economic Development Activity in Lancashire

Sean McGrath, External Investment/Funding, Lancashire County Council was welcomed to the meeting and gave a presentation to accompany the report provided to Board members on the role of European Structural Investment Funds in promoting Economic Development Activity in Lancashire.

The fund which had expanded over 7 years was the largest dedicated programme of European funds for Lancashire. The two main programmes had been the European Regional Development Fund at £145.5 and the European Social Fund at £116.5m. Several partners had been involved in delivering projects and financial allocations had related to SME Competitiveness, Skills & Employment, Research & Innovation and Low Carbon Economy.

In relation to governance, it was noted that despite being national programmes some of the governance arrangements were brought down to a local level through the Lancashire ESIF Committee which comprised of local partners and three government departments who were the Accountable Bodies for each fund and had the final say on which projects were approved. Each fund had a different appraisal and management fund which had resulted in some complexities in terms of timing and management and how projects were dealt with.

In terms of any future funding, there had been some key delivery issues that were highlighted which would be important to consider moving forward. As the fund had been a 7-year funding allocation, this had allowed time for project development and long-term planning where significant capital projects had been dealt with. There had been local co-ordination and strategic advice in terms of developing projects, working with applicants on their applications and lobbying the government on local priorities, and where possible engaging with and on behalf of local partners. Support was offered through the Technical Officer Group, various groups under the Skills and Employment Hub and Boost which acted as an umbrella for business support work.

It was highlighted that a key point for any future funding would be if there was a requirement for match funding or whether the Government would offer some flexibility in this. Match funding had played a key requirement of the European funding with at least 40% match funding required and this had to some extent dictated which organisations could apply for funding.

In terms of lessons learnt and how future iterations could be influenced, it was highlighted that co-ordination at a local level played a key role in terms of identifying priorities, this was linked back to the Employment Strategic Framework and working with providers to ensure that dots were joined together on ESF. A Skills Escalator Model was developed and linked to mainstream provision and data was used to ensure that provision was focused on areas of need to maximise impact. Moving forward, ensuring that priorities could be influenced at a local level was a critical element.

Resolved: That:

The Board noted the report and presentation and were recommended to use lobbying opportunities, through bodies such as the LEP Network, to ensure that Lancashire retained a similar level of investment and determination over the use of this resource in the future.

10. LEP - Programmes Update Report

Anne-Marie Parkinson, Programme Manager, LEP provided the Board with a high-level update for each of the LEP programmes including Boost, City Deal, Enterprise Zones, Getting Building Fund, Growing Places, Growth Deal, Lancashire Skills and Employment Hub and Social Value. An update on the LEP Programme Risk Register was also provided to the Board.

In regards to the Dashboard, it was noted that the contents of this were being considered for the future to include matters such as the data presented in the Economic Outlook Report, the outcome of the LEP Review, the Growth Plan and other recent strategies.

A review of each of the programmes was due over the next 12 months, the Growing Places one had been completed and the full report was now available on request.

Resolved: That: The Lancashire Enterprise Partnership noted the contents of the report.

11. Any Other Business

The Chair reminded Board members that the Gifts and Hospitality Register needed to be completed and that moving forward Director expenses would be made public and therefore needed to be submitted on time.

Regarding Part II, moving forward the Chair informed members that Part II items on the agenda would be restricted to Directors, the Section 151 Officer, Company Secretary and anyone that had been specifically invited to present an item in Part II. A single representative from company member local authorities would be sought moving forward to act as a sole representative in Part 11 items. In accordance with the Local Assurance Framework, observers of LEP Board meetings must contact the Company Secretary in advance stating the reason for their attendance and seek specific approval.

12. Date of Next Meeting

The next meeting of the LEP Board will be held on Tuesday 23 November 2021, at 4.30pm, Health Innovation Centre, Lancaster University.

13. Exclusion of the Press and Public

Resolved: That the meeting move into Part II, Private and Confidential, to consider the remaining agenda items as they contained information defined as confidential or exempt in accordance with the relevant paragraph in Part I to schedule 12A to the Local Government Act 1972.

It was considered that in all the circumstances the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

14. Programmes Update Report - Appendix J Inward Investment

Anne-Marie Parkinson, Programme Manager, LEP, presented a private and confidential update on LEP Inward Investment.

Resolved: That the update presented in the appendix be noted.

15. Samlesbury Enterprise Zone Update

Sarah Kemp, CEO, LEP, presented a private and confidential report which provided the LEP Board with an update on the Samlesbury Enterprise Zone, specifically the next phase of infrastructure development and the requirement to agree a Memorandum of Understanding between Lancashire County Council and the LEP with regards to the retention of business rates collected on the LEP's behalf by LCC to be used to repay infrastructure costs.

It was noted that the site carries international significance with a pipeline of enormous strategic importance and that it is essential to reach agreement on the MOU as soon as possible.

With respect to the MOU, there needs to be a fundamental set of principles which governs the relationship between the two parties, offering some form of

independent oversight and absolute clarity on what is to be agreed.

The Board discussed independent assurance for the two parties involved, Lancashire County Council and the LEP and the need to protect the interests of both. The Section 151 Officer agreed this was something that had been discussed between herself and the LEP Chief Executive and agreed that the LEP should secure independent legal and financial advice, specifically in respect of the Memorandum of Understanding.

It was agreed that the LEP and LCC would negotiate the conclusion of the MOU, each receiving independent advice and return to the November LEP Board meeting with a proposal for approval.

Resolved: That the recommendations in the report, be approved as set out, with the exception of Recommendation 5, where an additional recommendation was agreed to request that prior to the Chief Executive in consultation with the Enterprise Zone Governance Committee and S151 Officer be authorised to conclude negotiations and enter into a Memorandum of Understanding, a further update on negotiations and the Memorandum of Understanding come back to the LEP Board at their next meeting in November 2021 for approval.

16. Growing Places Report - Heap Developments Ltd

Due to time constraints it was agreed to postpone this item until the next meeting.



Lancashire Enterprise Partnership Limited

Private and Confidential: NO

Date: Tuesday, 23 November 2021

LEP Governance and Committees Report

(Appendices 'A' and 'B' refer)

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Executive Summary

This report extracts the key items considered by each of the Lancashire Enterprise Partnership Board (LEP) Committees at their recent meetings and, where applicable, and if not considered elsewhere on the Board's main agenda, contains decisions referred to the Board by its Committees for approval. The report also contains Governance updates and any Governance decisions required by the Board.

Recommendation

The Lancashire Enterprise Partnership Board is asked to:

- (i) Note the resignations of Lorna Green and Pete Lee from the LEP Innovation Board and approve the appointment of Mike Kenny and Matthew Spinks as their replacements on the LEP Innovation Board.
- (ii) Note the resignation of Lynne Livesey from the LEP Skills and Employment Advisory Panel and approve the appointment of Professor Wendy Robinson (Lancaster University) as her replacement.
- (iii) Approve the dormant company accounts for the year ending 30 September 2021 and authorise the Chair to sign the accounts on behalf of the Board.
- (iv) Approve the recommendation from the Skills and Employment Advisory Panel that the Lancashire Skills and Employment Framework remains as is, and that the refresh is put on hold and that the position is reviewed at the end of March 2022 with this referred to the LEP Board for further approval.
- (v) Note the updates contained within the report, including the Committee vacancies.



Background and Advice

This is a standing report which provides an update on governance issues and meetings of committees of the LEP since the last ordinary meeting on 22 June 2021 in accordance with the LEP Assurance Framework dated December 2019, publicly available on the Lancashire Enterprise Partnership website:

<https://lancashirelep.co.uk/about/policies/>

Governance Updates

The LEP must file company account every year to ensure compliance with company law requirements. The LEP's accountable body – Lancashire County Council – processes all financial transactions on behalf of the LEP. The LEP therefore files dormant (Nil) company accounts each year. It is necessary for the LEP Board to complete the formalities of approving the dormant accounts (attached at Appendices 'A' and 'B') so they can be filed at Companies House in order to comply with the company's filing requirements.

Current LEP Committee Vacancies / Appointments

A number of LEP Committee vacancies exist within the LEP Assurance Framework, the LEP Board is asked to approve the following appointments are made.

LEP Innovation Board – 2 x New Committee Member Appointments

The LEP Innovation Board has been notified that two Board members had moved into new career roles that required them to resign their positions on the Board – those resignations were Lorna Green (AHSN Innovation Agency) and Pete Lee (Chemical Manufacturer – Victrex). The LEP Innovation Board has identified two replacement members – Mike Kenny (AHSN Innovation Agency) and Matthew Spinks (Chemical Manufacturer – Victrex). The LEP Board is requested to approve the appointments of Mike Kenny and Matthew Spinks as LEP Innovation Board Members.

It should also be noted that Tony Attard has resigned as a member of the LEP Innovation Board – the Innovation Board shall consider if a replacement member should be sought.

LEP Skills and Employment Advisory Panel – New Committee Member Appointment

Lynne Livesey, one of the university representatives, has retired from her role at UCLan and thus stepped down from the LEP Skills and Employment Advisory Panel. Following discussions with the Universities in Lancashire to identify a replacement, the Universities have nominated Professor Wendy Robinson (Lancaster Universities Pro-Vice-Chancellor for Education) to replace Lynne Livesey. The LEP Board is requested to approve the appointment of Professor Wendy Robinson as a new LEP Skills and Employment Advisory Panel Higher Education Member.



Other Vacancies

It is noted that following the resignation of former LEP Deputy Chairman David Taylor there are now the following vacancies on LEP Committees:

- 2 vacancies on the LEP Enterprise Zone Governance Committee (including a previous vacancy)
- 1 vacancy on the City Deal Executive (the LEP Deputy Chairman or their nominee)

Updates from recent LEP Committee Meetings / Decisions taken by the Urgent Business Procedure of the LEP

1. Urgency Business Procedure Decisions

There has been one urgent decision approved by the LEP Board via the Urgent Business Procedure since the last LEP Board meeting held on 7th September 2021 as follows:

16th September 2021 – Heap Developments Ltd – Growing Places Loan

The LEP Board approved a Growing Places loan to Heap Developments Ltd on private and confidential terms as set out in the Urgent Business item.

2. City Deal Executive and Stewardship Board

The Combined City Deal Executive and Stewardship Board met on 20th October 2021 and considered / approved the following:

Homes England Quarterly report: The City Deal received an update on the progress made by Homes England during Quarter 1 and Quarter 2 of the 2021/22 financial year noting the key milestones achieved.

City Deal Q1 and Q2 Infrastructure Report: The City Deal noted a report providing an update on Q1 and Q2 progress with infrastructure in the City Deal area – with updates regarding the major road scheme – Preston Western Distributor.

Parking Levy – The City Deal Executive agreed that it was not the right time to consider a Parking Levy and deferred this report to a future meeting of the Combined City Deal.

Preston Western Distributor – The City Deal received a private and confidential report updating on the specifics of the Preston Western Distributor Scheme, noting the current programme and financial position of the scheme, agreeing a new format to future reports with regard the breakdown of construction costs and contingency



risks and that an update report on Social Value in relation to the scheme be brought to a future meeting of the Combined City Deal Executive and Stewardship Board.

Finance Monitoring Report as at 30th September 2021: The City Deal received a private and confidential report and noted the September 2021 Financial Update and noted the work ongoing and required to be resolved to address the deficit forecast in the infrastructure delivery model.

Full agendas and minutes for the Combined City Deal meetings can be accessed here: <http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1072>

3. Growth Deal Management Board

There have been no meetings of the Growth Deal Management Board since the last update.

The reports and minutes for Growth Deal Management Board meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1218>

4. Enterprise Zone Governance Committee

The Enterprise Zone Governance Committee met on 3rd November 2021 and considered / approved the following:

Samlesbury Aerospace Enterprise Zone: The Committee received two private and confidential reports on Samlesbury regarding the latest phase of works and development of an Enterprise Hub noting / approving both reports.

Full agendas and minutes for the Enterprise Zone Governance Committee meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1171>

5. Lancashire Skills and Employment Advisory Panel

The Lancashire Skills and Employment Advisory Panel will meet on 10th November 2021. At the time of writing this report the meeting has not taken place, but the minutes will be accessible following the meeting from the link below and any outcomes reported to the next LEP Board meeting.

The Lancashire Skills and Employment Advisory Panel also met on 8th September 2021 and considered / approved the following:

Lancashire Skills and Employment Strategic Framework – 6 month progress report: The Panel supported the recommendation that the Lancashire Skills and Employment Framework remains as is, and that the refresh is put on hold and that the



position is reviewed at the end of March 2022 with this referred to the LEP Board for approval.

Careers Hub and Enterprise Adviser Network – Update Paper: The Panel noted the contents of the paper and the funds secured to support Careers Hub and EAN activity across the LEP area and noted that a further update on progress and priorities for the coming academic year would be provided at the November Panel meeting by Inspira.

Skills for Net Zero in Lancashire – Research Report: The Panel received a presentation regarding the LEP's Energy and Low Carbon Working Group research findings, highlighting current work themes, the impact of skills gaps and what employers were doing in response and any recommendations coming out of the research. In addition, it was noted that the research had informed the LEP's new sector plan, had supported two successful funding bids and contributed to the planning of a comprehensive research plan with Lancaster University over the next 3 years.

Skills for Jobs White Paper: Skills Accelerator Trailblazers: The Panel noted the contents of the paper as background information to the presentation from partners and agreed to support collaborative working and support for the Skills Hub to the Chamber of Commerce and the Lancashire Colleges regarding the successful implementation of the Trailblazers.

Full agendas and minutes for the Lancashire Skills and Employment Advisory Board meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1011>

6. Business Support Management Board

There have been no formal meetings of the Business Support Management Board since the last update.

Full agendas and minutes for the Business Support Management Board meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1220>

7. Lancashire Innovation Board

The LEP Innovation Board will meet on 15th November 2021. At the time of writing this report the meeting has not taken place, but the minutes will be accessible following the meeting from the link below.

The LEP Innovation Board also met on 6th September 2021 (the day before the last LEP Board) and considered / approved the following:



Update on Board Membership: The Innovation Board received an update on resignations from the Board and the recruitment process for new Board Members as set out earlier in this report.

Update on the Innovation Strategy (UK and Local): A presentation was given noting progress to date on the development of the Lancashire Innovation Strategy, noting that the Board will seek to shape its understanding / definition of innovation moving forward and identify key priorities.

Innovation Plan Refresh: A presentation was given on the next stages on the Lancashire Innovation Plan refresh with it agreed that an updated copy of the presentation be circulated to Board members for information outside of the meeting.

Innovation Festival 2021 Update: The Board was updated on arrangements for the Innovation Festival 2021 which will run from 4th October 2021 to 9th October 2021 and also noted that the power supply issue at the AMRC will be explored further and if necessary an alternative venue identified for the manufacturing activities planned for the 7th October 2021.

Spotlight Reports: The Board noted a presentation on Social Innovation and the work of the Food Cluster, and it was agreed that the board be kept informed of further development in both areas.

Full agendas and minutes for the Lancashire Innovation Board can be accessed here:

<https://council.lancashire.gov.uk/ieListMeetings.aspx?Committeeld=1678>

8. Joint Scrutiny Committee

There have been no meetings of the Joint Scrutiny Committee since the last update.

Full agendas and minutes for the Joint Scrutiny Committee meetings can be accessed here:

<https://council.lancashire.gov.uk/ieListMeetings.aspx?Committeeld=1708>

List of Background Papers

| Paper | Date | Contact/Tel |
|---|------|-------------|
| None | | |
| Reason for inclusion in Part II, if appropriate | | |
| N/A | | |

COMPANY NUMBER: 07388600

LANCASHIRE ENTERPRISE PARTNERSHIP LIMITED

FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 SEPTEMBER 2021

Balance sheet as at 30 September 2021

The company is a Company Limited by Guarantee and therefore has no share capital.

NET ASSETS/LIABILITIES **£NIL**

Notes:

1. The list of Registered £1.00 Guarantor Class of Members of the Company is as follows:

Lancashire County Council
Blackpool Council
Blackburn with Darwen Borough Council

2. The period end bank and cash balances were nil

Statements:

- a) For the period from 30 September 2020 to 30 September 2021 the company was entitled to exemption from audit under Section 477 of the Companies Act 2006.
- b) The members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006.
- c) The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts

These accounts have been prepared in accordance with the provisions Applicable to Companies subject to the small companies regime.

These accounts were approved by the directors of the Company on the 23rd of November 2021.

Laura Sales, Company Secretary

Registered Number 07388600

LANCASHIRE ENTERPRISE PARTNERSHIP LIMITED

Dormant Accounts

30 September 2021

Balance Sheet as at 30 September 2021

| | 2021 | 2020 |
|-------------------|-------------|-------------|
| | £ | £ |
| Net assets | 0 | 0 |
| Reserves | 0 | 0 |

STATEMENTS

- a. For the year ending 30 September 2021 the company was entitled to exemption under section 480 of the Companies Act 2006 relating to dormant companies.
- b. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- c. The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- d. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 23 November 2021

And signed on their behalf by:

Debbie Francis, Chair and Director, Lancashire Enterprise Partnership

NOTES

Company is limited by guarantee

Agenda Item 10

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Appendix A

(NOT FOR PUBLICATION: By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It is considered that all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information)

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Agenda Item 11

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Appendix A

(NOT FOR PUBLICATION: By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It is considered that all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information)

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Agenda Item 12

Document is Restricted

Agenda Item 13

Document is Restricted

